How to fill and upload information about Product/Services

Go to the website [www.msmeodisha.gov.in](http://www.msmeodisha.gov.in)

Click on e-MSME SEVA

It will be redirect to the eMSME Seva landing page.

Click on Click here for Login.

It will be redirect to the Login page.

Give the user id and password and click on Log In.
It will be redirect to Entrepreneur Dashboard.

Click on Promote your Products/Services under MSME BAZAAR.

It will be redirect to product upload page.

Start filling the product/services information by the entrepreneur in the following steps:

1. Type Name of the Product/Service.
2. Type unit of the Product/Service in which unit the product should be sold.
3. Enter Maximum Retail Price (MRP) of the Product/Service.
4. Enter Best Selling Price of the Product/Service if any. This field is optional. Entrepreneur may or may not fill this field.
5. Type in which condition the best selling price is available.
6. Type minimum order quantity.
7. Type Approximate Delivery Period of Product/Services i.e. in Quantity and Day.
8. Enter Description of the Product/Service.
11. Click on Update Product Details to submit the detail information of Product/Service.

After click on Update Product Details the product is shown as

<table>
<thead>
<tr>
<th>Sl</th>
<th>Product Name</th>
<th>Description</th>
<th>Unit Price</th>
<th>Image</th>
<th>Size (KB)</th>
<th>Price (Ru/Year)</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>EFFLUENT TREATMENT PLANT</td>
<td>Effluence Treatment Plant is mainly used in Industrial Waste Water Treatment purpose, which is mandatory for every industrial sectors as per the guidelines of Central Pollution Control Board, New Delhi &amp; State Pollution Control Board, Odisha</td>
<td>1090000.00</td>
<td><img src="image1.jpg" alt="Image" /></td>
<td>8</td>
<td>100</td>
<td><img src="x" alt="X" /></td>
</tr>
<tr>
<td>2</td>
<td>SEWAGE TREATMENT PLANT</td>
<td>Sewage Treatment Plant is mainly used in domestic Waste Water Treatment purpose, which is mandatory for hotels, hospitals, colleges and Apartments as per the guidelines of Central Pollution Control Board, New Delhi &amp; State Pollution Control Board, Odisha</td>
<td>2090000.00</td>
<td><img src="image2.jpg" alt="Image" /></td>
<td>290</td>
<td>100</td>
<td><img src="x" alt="X" /></td>
</tr>
</tbody>
</table>

The product will be approved by the director and the cost will calculate automatically.

Approve or Reject status will show to entrepreneur and entrepreneur should pay the required amount.

![Make Payment](payment.png)

After success payment against a product/service this will show in the showcase.
**Order Processing by Entrepreneur**

Go to the website [www.msmeodisha.gov.in](http://www.msmeodisha.gov.in)

Click on e-MSME SEVA

![Image](image1.png)

It will be redirect to the eMSME Seva landing page.

Click on Click here for Login.

![Image](image2.png)

It will be redirect to the Login page.

![Image](image3.png)

Give the user id and password and click on Log In.

It will be redirect to Entrepreneur Dashboard. If any order placed to this entrepreneur then the dashboard screen comes with an alert i.e.
Click on Check to show the details of order. Entrepreneur also shows further the order details in future by clicking Orders under Order Status of the dashboard.

If agree to deliver the order then Click on Accept and process the order.